#### RULE NO. 3

# APPLICATION FOR SERVICE AND CHANGES IN EQUIPMENT OR OPERATIONS

#### A. APPLICATION FOR SERVICE

1. All persons desiring electrical power from the Company shall complete an application for electrical service. Service Applications must be completed in full and signed by the person (or agent) who will assume full responsibility for the Responsibility includes payment of all charges incurred from the Company in providing electrical power, and maintaining the service equipment installed on the customer's premises according to the rules on file with the Public Utilities Commission of the State of Hawaii.

Application forms are available at the Company's business offices in Lihue. Applications for permanent residential service are also available at some commercial banks on Kauai.

Applications for all non-residential services must be submitted in person at the Company's business offices, unless the project developers or owners do not reside on Kauai, in which case the applications may be submitted by mail.

- 2. The Company shall require each applicant for electric service to establish credit in accordance with Rule No. 5 and provide the Company the following information:
  - Name of applicant a.
  - Location of premises as designated by County street address to be b.
  - Date applicant will be ready for service C.
  - Whether the premises have been previously supplied with electric service d. by the Company
  - Purpose for which service is to be used, with description of equipment e.
  - Whether applicant is owner, agent or tenant of premises f.
  - Mailing address g.
  - Rate Schedule desired if optional rate schedule is available h.
  - Business address and occupation i.
  - Reference as requested į.
  - Tax map key k.
  - Home and business phone number, where available I.
  - Plot plan of new construction m.
  - Such other information as the Company may reasonably require n.

Issued: August 30, 2004 Effective: September 29, 2004 Decision and Order No. 19658

By: Alton Miyamoto, President and Chief Executive Officer

## RULE NO. 3 (Continued)

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- 3. All customers of the Company regardless of whether or not they have signed an application for service shall comply with the rules and rate schedules of the Company.
- 4. The application is merely a request for service and does not bind the Company to serve except under conditions and provisions of these tariff rules and rate schedules, nor does it bind the customer to take service for a period longer than the minimum requirements of the applicable rate schedule.
- 5. KE will try to establish service to customers within one business day of receipt of the completed application at the Company's business office when all wiring is already in place at a location which has been served by KE within the past twelve months. Where wiring must be installed or replaced, but engineering is not required, service will normally be established within four business days. In the case of emergencies which prevent quick turnaround, or when an above average number of applications is received, or when other events beyond the control of KE delay KE's abilities to respond quickly, the Company will use its best efforts to establish service as soon as practicable.

### B. CHANGE IN CUSTOMER'S EQUIPMENT OR OPERATIONS

Customers or cogenerators shall give the Company written notice of the extent and nature of any material change in the size, character or extent of the utilizing equipment or operations for which the Company is supplying electric service before making any such change in order to comply with Rule 2-B. Failure to make such required notice may result in discontinuance of service as provided in Rule No. 7.

The customer shall deliver to the Company, through the customer's electrical contractor, in writing, any application for change approved by the County Electrical Inspector, clearly setting forth:

- 1. The extent and nature of any proposed change in the size and character of the utilizing equipment; and
- 2. The extent and nature of any proposed change in the use, purpose or operation to which the service is to be applied.

Issued: October 29, 2002 Effective: No By: Alton Miyamoto, President and Chief Executive Officer Decision and

# RULE NO. 3 (Continued)

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Any change which affects availability of the customer's current rate schedule applicable to the customer's consumption shall be deemed a material change.

Issued: October 29, 2002 Effective: November 1, 2002 By: Alton Miyamoto, President and Chief Executive Officer Decision and Order No. 19658